

SUNSET PLAZA SOCIAL ROOM RENTAL AGREEMENT

The Social Room may be reserved, in advance, by submitting a written request to The Management Trust. In consideration of other members, no homeowner/resident may reserve the Social Room for more than one major holiday (see list below) in a twelve-month period. However, this "twelve-month" rule will not apply if the room has not been reserved at least seven days prior to any of the listed holidays. HOLIDAYS: New Year's Eve, Super Bowl Sunday, Easter, Memorial Day, Independence Day, Labor Day, Halloween, Thanksgiving, and Christmas

A \$100.00 cleaning/damage deposit is required to reserve the Social Room. The deposit will be refunded if the Social Room and adjoining kitchen are left in the same condition, they were in prior to the reserved usage period. The person reserving the room, and a Board Member will conduct joint inspections prior to, and following the event, to certify its condition.

Date of Rental: _____ Time _____ to _____

Please provide a \$100.00 deposit check made payable to Sunset Plaza and give it to the board member that does your Pre-Event Walkthrough.

Name: _____

Unit Address: _____

Best Contact Number: _____

Email Address: _____

Purpose of event (be specific): _____

Approximate number of people at event: _____ (Maximum allowed is 40)

When reserving the Social Room, the host is responsible for all actions of their guests, to include ensuring that:

1. You are not permitted to setup for your event prior to your reserved date and time.
2. Proper permits are obtained for serving alcoholic beverages.
3. No alcoholic beverages are served to minors.
4. All guests are advised on available parking spaces.
5. Guests are restricted to the Social Room, Pool Table, and restrooms.
6. All events must end, the cabana must be cleaned, and the doors locked by 10:00 pm.
7. The trash must be taken out to the dumpster and a new bag placed in the trash can.
8. No guests may congregate outside of the cabana after the event. All guests must leave the property immediately to avoid disturbing the other residents.
9. All windows and doors are locked after the gathering.

I have read the above rules and rental policy and agree to abide by them. I have advised the Board at the beginning of the reserved usage time if the Social Room is not in good order.

Print Name

Signature

Date

Please return the completed form to The Management Trust
at 950 Broadway, Suite #406, Tacoma, WA 98402
or email to Phyllis.Long@ManagementTrust.com.